

# Risk Assessment Scoil Dairbhre

Date: August 2020

	Level	Risks	Control measures	Personnel responsible
Morning Assembly	<b>H</b>	Pupils not lining up Pupils interacting with other pupils Parents entering school yard Parents late Pupils not hand sanitising Pupils not sitting in their own seats on entry Wet days	<p><b>Protocols for Daily Morning Assembly</b></p> <p>Parents have been instructed as to where to park to avoid any hazards and have been asked to arrive promptly.                      School will open at 9.10am                      Lines have been drawn at each entrance door and markings have been placed so children are socially distanced                      Each Class Teacher will welcome the children through their own designated entrance.                      Hand sanitizers have been placed at each entrance door and teachers will remind children to sanitize .                      Staff will conduct lessons on the use of sanitizers and all relevant protocols.                      Coats will be hung up on individually named hooks.                      Each teacher will have a routine where children will sit in their own seat and perform an early morning task while waiting for formal lessons to begin at 9.20am                      On wet days Parents are asked not to drop children off until 9.10 as we can no longer use the shelters.</p>	Parents Principal Teaching Staff SNA Children

<p><b>Dismissal</b></p>	<p>H</p>	<p>Social distancing not being maintained by parents</p> <p>Social distancing not being maintained by children</p> <p>Children congregating in groups as they leave the school</p> <p>Parents not abiding by pick up procedures</p> <p>Late pick ups</p>	<p><b>Protocols For Daily Dismissal</b></p> <p>All classes will use their own exit door.</p> <p>Infants Exit No.1</p> <p>1st and 2nd class Exit No 2</p> <p>3rd and 4th class Exit No. 3</p> <p>5th and 6th class Exit No 4</p> <p>Junior and Senior Infants will be brought to their exit door each day at 2pm by their teacher. Parents have been reminded to maintain a safe social distance from other parents while they wait to collect their child at the ramp.</p> <p>At 3pm each day, the class teacher will accompany their class to the school gate using a separate pathway.</p> <p>3rd and 4th class will use the round exit gate</p> <p>1st and 2nd will use the church gate exit</p> <p>5th and 6th will use the church gate exit (at a separate time)</p>	<p>Principal</p> <p>Class teachers</p> <p>SNA</p> <p>Parents</p> <p>Children</p>
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<p><b>SEN</b></p>	<p>H</p>	<p>Teacher has much higher exposure -</p> <p>Use of materials/resources</p> <p>Tactile children</p>	<p><b>Risk Assessment SEN</b></p> <p>Smaller groups will be created where possible.  Pupils from the same class only if possible  Sanitizers will be placed at the entrance to both our SEN rooms and pupils must sanitise before entering a SEN room.  SEN Teachers may use masks or face shields if they wish as they are working closely with children.  Teachers are advised not to stoop down to pupils if possible  Pupils will have their own containers which will contain their books/copies/whiteboard/markers writing materials etc.  Extra supplies of pencils/markers/whiteboards/glue sticks will be purchased as backup.  After each group a teacher will use sprays and cloths to wipe down desks and door handles. These cloths will be disposed of daily</p> <p>The principal will discuss with parents the possible risks/ requirements of those with underlying conditions</p>	<p>Mrs Kindlon</p> <p>Mrs Callan</p>
<p><b>All Classes</b></p>	<p>M</p>	<p>Pupils moving around the room  Pupils sharing resources  Pupils/teachers at risk  Libraries  Lining up  Corrections of homework</p>	<p>Pupils will be seated using the arrangements suggested by the DES or however a teacher is comfortable.  Where possible furniture will be removed.  Pupils will be provided with a container in which to keep all their own equipment. All such materials are provided for Junior Infants to 2nd Class. 3rd-6th classes will bring in their own writing materials. All children will be provided with pritt stick, tissues and twistables. Personal pencil cases are not to be used in school.  Pupils will sanitise <b>before and after every activity</b>. eg using the IWB, art materials, table top activities.  Teachers to restrict pupil movement around the room as much as possible</p>	<p>DES template</p> <p>principal  Teachers  Pupils/parents</p> <p>Principal</p>

			<p>Markings will be on the floor beyond which a child should not go so as to maintain distance between teacher and pupils in classes from third up</p> <p>Use of perspex, visors and masks for those teachers at risk or for pupils at risk especially during flu/cold season. Teachers who require same are to inform principal.</p> <p>All pupil resources should clearly be labelled. Parents to be requested to do this.</p> <p>Spraying of resources will take place .-specialised chemical which kills virus/bacteria will be used</p> <p>Teachers also have to sanitise hands regularly if correcting copies.</p> <p>Use of velcro shoes in junior, senior infants and first classes so as not to have to tie laces in the yard.</p> <p>In rooms where there are toilets pupils should sanitise their hands, use elbows to open the door and sanitise hands leaving the toilets.</p> <p>Whiteboards to be used in the classroom.</p> <p>Use of two homework copies if it works for people.</p> <p>Lessons to cover all of the protocols to be taught in September</p> <p>Children who present as being unwell will have their temperature checked. If they have a fever they will be moved to the isolation area and parents will be contacted immediately.</p>	<p>Teachers</p> <p>SNAs</p>
<b>Breaks</b>	H	<p>Pupils not staying in their own zones</p> <p>Social distancing</p> <p>Pupils not lining up correctly.</p> <p>Injuries in the yard</p> <p>Children needing to go to toilet during break time</p> <p>going out /coming back in</p>	<p>Lessons to be completed on:</p> <p>Lining up - maintaining social distancing -Hand hygiene -Food hygiene.</p> <p>Staff to teach lessons on the various protocols</p> <p>No sixth class pupils minding the little ones at least in term 1</p> <p>2 adults on yard duty at all breaks</p> <p>Separate, clearly marked zones for each class</p> <p>Teacher on duty to have individual First aid kit with them at all times whilst on yard duty.</p> <p>Minor scrapes and cuts to be dealt with by teacher on duty.</p> <p>Serious injuries are to be sent into school immediately. If the teacher on duty feels the injured child should not be moved Mrs</p>	<p>Principal</p> <p>Staff</p> <p>SNA</p>

		<p>Lunch</p> <p>Opening lunches/packets/ holding of foods</p> <p>Water bottles</p>	<p>Kindlon will be sent for immediately.</p> <p>Children to use their own allocated toilet during break times</p> <p>Children will be dis-encouraged from entering the school building during break times unless deemed essential by the teacher on duty.</p> <p>Parents are asked to ensure children can open lunch boxes and water bottles etc. This is to minimise teacher touching these items. Fruit should be cut in bite sizes for younger children.</p>	
<b>Toilet</b>		<p><b>Students:</b></p> <p>Social distancing in the toilets/Pupils not washing hands</p> <p>Different classes using the toilets at the same time</p> <p>Pupils coming in during break times to use toilets</p> <p><b>Teacher toilets</b>, clearly marked</p>	<p>Parents encouraged to get children to go to toilet before coming to school/wash hands</p> <p>Each class has been allocated a separate toilet and these are clearly marked. Children will be instructed as to where these are in the first days back at school.</p> <p>Toilet times will be staggered in classes where there are toilets, Pupils to use elbows to open doors, to sanitise before and wash hands after using the toilet Teachers to put up signs on the outside doors in classrooms where there are toilets. All toilets will be labelled clearly to avoid confusion.</p> <p>Lessons on toilet hygiene will be taught.</p> <p>Parents are asked also to go through the routine of using toilet and then washing hands and using sanitizer at home. Avoid trousers that are difficult to open.</p> <p>Toilets will be cleaned daily</p>	<p>Principal</p> <p>Teachers</p> <p>Duty teacher</p>

<b>Staff-Room/Breaks</b>	M	<p>Size of staffroom Social distancing not being maintained Sharing cutlery Queueing for microwave/dishwasher/water</p>	<p>Those in the high risk category ideally should remain in their own rooms.</p> <p>The staffroom layout to be reconfigured to maximise usage while maintaining required social distancing Staff to use their own utensils as much as possible if they wish. Bring into school and bring home if they wish. Dishwasher will be put on each day at 60degrees. Maximum numbers in the staffroom 5 Staff to ensure that their own area has been cleaned up after use. Staff to maintain social distancing while using the microwave/hot water. Staff to wipe down equipment with disposable Antiseptic wipes after use. Staff to sanitise before and after using any items</p>	<p>Principal Staff</p>
<b>PE + PE equipment</b>	H/M	<p>Sharing of equipment Social distancing</p> <p>Equipment</p> <p>Coaches coming in and mixing between classes.</p>	<p>All pupils to sanitise hands before and after PE sessions</p> <p>Spraying of equipment will take place with the Dis -mist Sanitizer</p> <p>Tennis will proceed in term 1 as per plan. GAA coaching - awaiting directives</p> <p>Activities in term 1 are primarily outdoors- tennis/Gaelic</p>	<p>Pupils/staff</p>
<b>Equipment (I pads etc)</b>	H/M	<p>Sharing of devices between classes could lead to</p>	<p>All pupils to sanitise hands before and after use of devices A timetable to be drawn up for use of I Pad trolley and computer</p>	<p>Pupils</p>

		transference of virus  Collection and return of I Pad trolley	room Where possible children to wipe down devices after use	Staff
<b>Shared Maths/ Science resources</b>		Transference of virus through shared use Lack of human resources/time to clean	Pupils and teachers to sanitise hands before and after use of all materials that might be shared., Lessons on hygienic use of materials	Pupils  Staff
<b>Class-room Libraries  Books/Copies</b>	H	Transference of virus through shared use	When books are returned they must be left in separate box for 2 days (feasible in older classes but probably not junior classes) Importance of teaching kids not to root through the books as they are selecting one Lesson on hygienic use of materials. If teachers are sharing Teacher Manuals - a period of 72 hours to be left between usage. Sanitise before using Use two homework copies if teachers want.	Pupils/  Teachers
<b>Visitors to school</b>		Transfer of Virus  Interrupting Teaching time  Disruptive	School Contact Tracing Log to be used for all visitors. All Teachers have copies of this form. Completed forms are to be returned daily to folder in the office. Parents have been asked to adhere to the following procedure; All visits to school are strictly by appointment only. If a child needs to leave school early, teacher needs to be informed beforehand if possible. Parents are not permitted to enter the school building unless they are invited to do so. If a parent is dropping off a forgotten lunch etc they have been instructed go to the child's classroom window and get teacher's attention. Teacher and child will then pick up the item at their entrance/exit door. Parents have	

			been asked to minimise such occurrences as they are disruptive.	
<b>SNAs</b>		<p>Coughing/sneezing etc/Toileting</p> <p>Assisting pupils with clothing/school bags/lunches/water bottles etc</p>	<p>PPE to be used as much as possible. SNA to use aprons/masks/visors/gloves/sanitizers if they wish.</p> <p>Sanitising hands leaving/entering all rooms</p> <p>Checking in with parents of pupils in the morning - Take temperatures</p>	<p>BK to order sufficient supplies</p> <p>Teachers</p> <p>Parents.</p>
<b>Aistear</b>	H	<p>Using shared materials</p> <p>Children moving from station to station</p> <p>Cleaning of materials</p>	<p>The Aistear programme, where children learn through play, will be operational as far as is practicable and safe to do so.</p> <p>Sanitise before and after use as far as is practicable.</p> <p>Cleaning of equipment to be done regularly</p> <p>Hot water to be used if possible</p>	<p>Principal Class Teacher /SNA/ SEN Teachers</p>