

Risk Assessment		September 2021		
	Level H=High M=Mediu m L=Low	Risks	Control measures	Personnel responsible
Morning Assembly	H	<p>Pupils not lining up Pupils interacting with other pupils Parents entering school yard Parents late Pupils not hand sanitising Pupils not sitting in their own seats on entry Wet days</p>	<p>Protocols for Daily Morning Assembly</p> <p>Parents have been instructed as to where to park to avoid any hazards and have been asked to arrive promptly.</p> <ul style="list-style-type: none"> - School will open at 9.10am. - Lines have been drawn at each entrance door and markings have been placed so children are socially distanced. - Each Class Teacher will welcome the children through their own designated entrance. - Hand sanitizers have been placed at each entrance door and teachers will remind children to sanitise. - Staff will conduct lessons on the use of sanitizers and all relevant protocols. - Coats will be hung up on individually named hooks. - Each teacher will have a routine where children will sit in their own seat and perform an early morning task while waiting for formal lessons to begin at 9.20am 	<p>Parents Principal Teaching Staff SNA Children</p>

			<p>- On wet days Parents are asked not to drop children off until 9.10 as we can no longer use the shelters.</p>	
<p>Dismissal</p>	<p>H</p>	<p>Social distancing not being maintained by parents</p> <p>Social distancing not being maintained by children</p> <p>Children congregating in groups as they leave the school</p> <p>Parents not abiding by pick up procedures</p> <p>Late pick ups</p>	<p>Protocols For Daily Dismissal</p> <p>All classes will use their own exit door.</p> <p>Infants Exit No.1</p> <p>1st and 2nd class Exit No 2</p> <p>3rd and 4th class Exit No. 4</p> <p>5th and 6th class Exit No. 3</p> <p>Junior and Senior Infants will be brought to their exit door each day at 2pm by their teacher. Parents have been reminded to wear masks and to maintain a safe social distance from other parents while they wait to collect their child at the ramp.</p> <p>At 3pm each day, the class teacher will accompany their class to the school gate using a separate pathway.</p> <p>3rd and 4th class will use the round exit gate</p> <p>1st and 2nd will use the round gate exit at a staggered time (2.55pm) to 3rd and 4th (3.00pm).</p> <p>5th and 6th will use the church gate exit (at 3.00pm).</p>	<p>Principal</p> <p>Class teachers</p> <p>SNA</p> <p>Parents</p> <p>Children</p>

SEN	H	<p>Teacher has much higher exposure</p> <p>Use of materials/resources</p> <p>Tactile children</p>	<p>Risk Assessment SEN</p> <ul style="list-style-type: none"> - Smaller groups will be created where possible. - Pupils from the same classroom only. - Sanitisers will be placed at the entrance to both SEN rooms and pupils must sanitise before entering a SEN room. - ALL TEACHERS wear masks in school and on the yard. - Teachers are advised not to stoop down to pupils if possible. - Pupils will have their own containers which will contain their books/copies/whiteboard/markers writing materials etc. - Extra supplies of pencils/markers/whiteboards/glue sticks will be purchased as backup. - After each group a teacher will use sprays and cloths to wipe down desks and door handles. These cloths will be disposed of daily. - The principal will discuss with parents the possible risks/ requirements of those with underlying conditions where applicable. 	<p>Ms. Brennan</p> <p>Mrs. Cafferty</p>
All Classes	M	<p>Pupils moving around the room</p> <p>Pupils sharing resources</p> <p>Pupils/teachers at risk</p> <p>Libraries</p>	<ul style="list-style-type: none"> - Pupils will be seated using the arrangements suggested by the DES or however a teacher is comfortable. - Where possible furniture will be removed. 	<p>DES template</p> <p>principal</p> <p>Teachers</p>

			<ul style="list-style-type: none"> - Use of two homework copies if teacher wishes to do so. - Lessons to cover all of the protocols to be taught in September. - Children who present with any symptoms outlined in our Covid Response Plan will be moved to the isolation area and parents will be contacted immediately to collect the child. - Classroom windows to be open to allow for ventilation of the room during class time. - Windows and external and internal doors to be open as fully as possible at break times and home time to allow ventilation of the room. - Windows to be open for a minimum of 15 minutes at the end of the school day. - Cross ventilation to be utilised also (internal door and opposite window open at the same time) to improve airflow. 	
Breaks	H	<p>Pupils not staying in their own zones</p> <p>Social distancing</p> <p>Pupils not lining up correctly</p> <p>Injuries on the yard</p> <p>Children needing to go to toilet during break time</p> <p>Going out /coming back in</p>	<p>Lessons to be completed on:</p> <ul style="list-style-type: none"> o Lining up, maintaining social distancing, hand hygiene, food hygiene. o Staff to teach lessons on the various protocols <ul style="list-style-type: none"> - No 6th class pupils minding younger children. - 2 adults on yard duty at all breaks. - Separate, clearly marked zones for each class - Teacher on duty to have individual First aid kit with them at all times whilst on yard duty. - Minor scrapes and cuts to be dealt with by teacher on duty. 	<p>Principal</p> <p>Staff</p> <p>SNA</p>

		<p>Lunch</p> <p>Opening lunches/packages/ holding of foods/water bottles</p>	<ul style="list-style-type: none"> - Serious injuries are to be sent into school immediately. If the teacher on duty feels the injured child should not be moved Ms. Brennan will be sent for immediately. - Children to use their own allocated toilet during break times. - Children will be discouraged from entering the school building during break times unless deemed essential by the teacher on duty. - Parents are asked to ensure children can open lunch boxes and water bottles etc. This is to minimise teacher touching these items. Fruit should be cut in bite sizes for younger children. 	
Toilet	H	<p>Students:</p> <p>Social distancing in the toilets</p> <p>Pupils not washing hands</p> <p>Different classes using the toilets at the same time</p> <p>Pupils coming in during break times to use toilets</p> <p>Staff toilets</p>	<ul style="list-style-type: none"> - Parents encouraged to get children to go to toilet before coming to school/wash hands. - Each class has been allocated a separate toilet and these are clearly marked. Children will be instructed as to where these are in the first days back at school. - Toilet times will be staggered in classes where there are toilets. - Pupils to use elbows to open doors. - Door stoppers will be put on main toilet entrance doors to keep them open. - Children to sanitise before and wash hands after using the toilet. - Teachers to put up signs on the outside doors in classrooms where there are toilets. - All toilets will be labelled clearly to avoid confusion., including the staff only toilet. 	<p>Principal</p> <p>Teachers</p> <p>Duty teacher</p>

			<ul style="list-style-type: none"> - Lessons on toilet hygiene will be taught. - Parents are asked also to go through the routine of using toilet and then washing hands and using sanitiser at home and to avoid trousers that are difficult to open. - Toilets will be cleaned daily. 	
Staff- Room/Breaks	M	<p>Size of staffroom</p> <p>Social distancing not being maintained</p> <p>Sharing cutlery</p> <p>Queueing for microwave/dishwasher/water</p>	<ul style="list-style-type: none"> - Those in the high-risk category ideally should remain in their own rooms. - The staffroom layout to be reconfigured to maximise usage while maintaining required social distancing. - All windows to be left open for ventilation. - Cultery and delph will be available for use if staff wish. Dishwasher will be put on each day at 60degrees. - Staff can use their own utensils if they wish (bring into school and bring home if they wish). - Staff to sanitise or wash hands before and after eating. - Staff to ensure that their own area has been cleaned up after use. - Staff to maintain social distancing while using the microwave/hot water. Staff to wipe down equipment with disposable antiseptic wipes after use. - Staff to sanitise before and after using any items. 	<p>Principal</p> <p>Staff</p>
PE + PE equipment	H/M	<p>Sharing of equipment</p> <p>Social distancing</p>	<ul style="list-style-type: none"> - PE sessions to take place outside as much as possible (weather dependent). 	<p>Pupils</p> <p>Teachers</p>

		<p>Equipment</p> <p>Coaches coming in and mixing between classes.</p>	<ul style="list-style-type: none"> - Community Centre will be available for use on wet PE days (Fridays). - All pupils to sanitise hands before and after PE sessions. - Spraying of equipment will take place with the Dis-mist Sanitising machine. - Tennis will proceed as per plan. - GAA coaching - awaiting directives. - Activities are primarily outdoors- tennis/Gaelic, outdoor and adventure, athletics, games. 	SNA
Equipment (Ipads etc)	H/M	<p>Sharing of devices between classes</p> <p>Collection and return of iPad trolley</p>	<ul style="list-style-type: none"> - All pupils to sanitise hands before and after use of devices. - A timetable to be drawn up for use of iPad trolley and computer room. - Children to wipe down devices after use. 	<p>Pupils</p> <p>Staff</p>
Shared Maths/ Science resources	H/M	Sharing of resources	<ul style="list-style-type: none"> - Pupils and teachers to sanitise hands before and after use of all materials that might be shared. - Lessons on hygienic use of materials 	<p>Pupils</p> <p>Staff</p>
Classroom Libraries	H	Shared use of resources	<ul style="list-style-type: none"> - Children to sanitise hands on entry to library. - Window in library to be open for ventilation. 3 children at a time in the library. When books are 	<p>Pupils</p> <p>Teachers</p>

Books/Copies			<p>returned, they must be left in separate box for 2 days.</p> <ul style="list-style-type: none"> - Importance of reminding the children to try to select a book as quickly as possible to reduce touch points on multiple books. - Lesson on hygienic use of materials. - If teachers are sharing Teacher Manuals - a period of 72 hours to be left between usage. Sanitise before using. - Use two homework copies if teachers wish. - Books and homework from home to be quarantined for 2 days, same with any notes etc. 	
Visitors to school		<p>Transfer of Virus</p> <p>Interrupting Teaching time</p> <p>Disruptive</p>	<ul style="list-style-type: none"> - School Contact Tracing Log to be used for all visitors. <p>Parents have been asked to adhere to the following procedure:</p> <ul style="list-style-type: none"> - All visits to school are strictly by appointment only. - If a child needs to leave school early, teacher needs to be informed beforehand if possible. - Parents are not permitted to enter the school building unless they are invited to do so. - If a parent is dropping off a forgotten lunch etc they have been instructed go to the child's classroom window/external door, knock and leave the item on the floor/window sill. - Parents have been asked not to interrupt the class when dropping off items. - If a parent needs to speak to the class teacher they are asked to make an appointment through the school office. 	<p>Principal</p> <p>Staff</p> <p>Parents</p> <p>Visitors</p>

SNAs	H	Coughing/sneezing etc Toileting Assisting pupils with clothing/school bags/lunches/water bottles etc	<ul style="list-style-type: none"> - PPE to be used at all times. - SNA to use aprons/masks/gloves/sanitiser. - Sanitising hands leaving/entering all rooms 	Principal Teachers SNA
Aistear	H	Using shared materials Children moving from station to station Cleaning of materials	<ul style="list-style-type: none"> - The Aistear programme, where children learn through play, will be operational as far as is practicable and safe to do so. - Sanitise before and after use of items. - Use of designated toys. - Toys sanitised between uses and/or quarantined. If visibly dirty or soiled, washed with hot, soapy water. - Cleaning of equipment to be done regularly – Dis-mist sanitising machine used daily for all Aistear toys. 	Principal Class Teacher SNA SEN Teachers
Pregnant Staff	H	Pregnant staff member becoming infected with Covid-19 Pregnant teacher working in close proximity to pupils	<ul style="list-style-type: none"> - Any pregnant staff member must inform Ms. Brennan (Principal) as soon as possible. - Based on HSE Guidance all pregnant teachers must undergo a Health Risk Assessment before the end of their 1st trimester. This assessment will be carried out by the Occupational Health Service (OHS). - Prior to 14 weeks gestation, pregnant employees can attend the workplace, unless they fall into the” 	Ms. Brennan All school staff

			<p>Very High Risk” category due to comorbidities not related to their pregnancy.</p> <ul style="list-style-type: none">- If a pregnant staff member falls into/thinks they may fall into the “Very High Risk” category they must undergo a Health Risk Assessment to determine if it is safe them to attend the workplace.- They should submit a COVID-19 Risk Assessment Questionnaire to the OHS/Medmark as soon as possible to begin their Health Risk Assessment.- If the OHS/Medmark have assessed the staff member as being “Very High Risk” but medically fit for work the teacher will be facilitated with alternative working arrangements, i.e. to work remotely.- If a teacher is fit to work, and Medmark have advised that they are High-Risk, they are expected to attend the workplace, with appropriate risk mitigation measures in place.- A workplace risk assessment for clinically vulnerable (pregnant) staff will be carried out by the Principal and LWR.- Pregnant staff which are categorised as “high-risk” should take extra care to practice social distancing and hand hygiene.- Those in the high-risk category ideally should remain in their own rooms at break times to avoid additional exposure to other staff.	
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